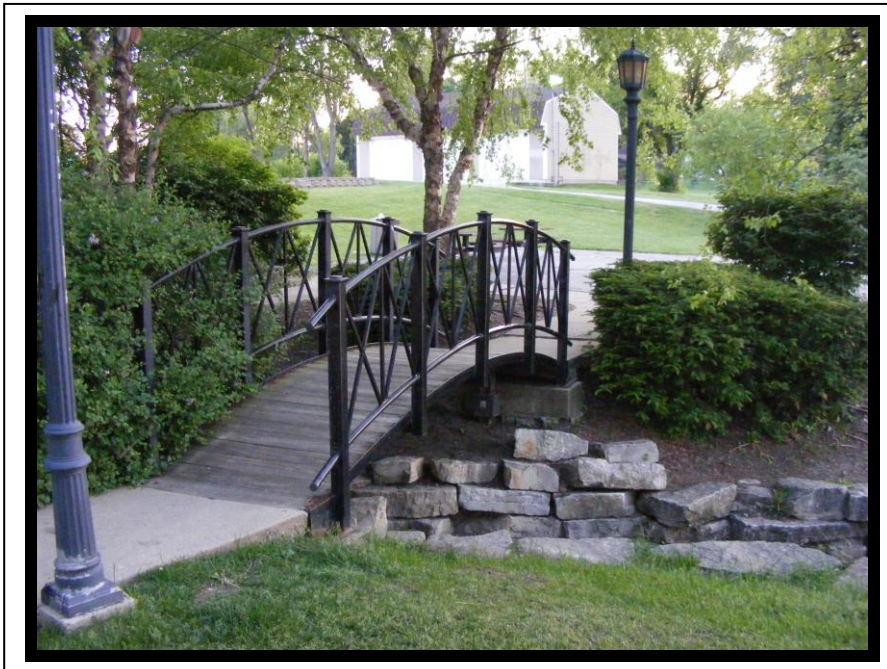




ROLLING MEADOWS  
PARK DISTRICT

# Rolling Meadows Park District **Capital Improvement Plan**



**2011/2012 through 2015/2016**

# Rolling Meadows Park District

**Providing opportunities for individual growth and community connections through parks and recreation.**

## **Combined plans and their purpose**

Review of the past and consideration of the present gives the Park Board of Commissioners and Park District staff the opportunity to consider the organizations' future. Management strategies, planned purchases, and analysis of programs and services are a road map toward success. The results of careful planning are satisfied customers, efficient operations, overall safety, and quality recreational opportunities.

The purpose of planning is to continually monitor, maintain, and improve the park districts' assets. The completion of the Community Assessment, the Strategic Plan and the Five-year Capital Plan all help the agency to improve its responsiveness to the community, promote efficient and effective management, and provide the staff with a Master Plan to further the mission of the district. The following measures were a significant part of the development of these plans:

Evaluation of Facilities, Programs, and Services.

- Community Input
- Staff Input
- Board Input

Inventory of resources and operations.

- Update of previous plan
- Presentation of goals achieved from the 2005/06-2009/10 Capital Plan

Develop foundation for future growth.

- Prioritization of next five years

## **Five-Year Capital Plan**

The Park District anticipates continuing its program of renovating and updating facilities, parks, structures, playgrounds and general infrastructure under this schedule of improvements. Projects are prioritized based on the districts overall goals, board/staff priorities and anticipated funding. The implementation of the Five-year Capital plan is dependent on available finances.

As staff develops the plan for improvements, several objectives help us to determine a projects priority. Along with public safety, environmental stewardship and cost savings the following are considered:

Repair and replacement of aging infrastructure

- Parking lots
- Roofs
- Mechanical Systems

Replacement of non-energy efficient equipment

- HVAC
- Lighting Systems
- Boilers

## Enhancements of Recreational Experiences

- Improvements to District Bike Trails
- Splash Pad at Nelson Sports Complex
- Playground Equipment at Waverly Park
- Improvements to quality service through technology

## Commitment to ADA Transition Plan

- Access points at all facilities both external and internal doors
- Room layout for ease of transitions
- Equipment that has a universal design for accessibility

The final compilation of projects is based on consensus agreement of the executive director, superintendents and Board of Park Commissioners; the Board of Park Commissioners ultimately approves the plan.

## Property and Facilities

Parks	Number of Acres	Last Improved	Date Acquired	Square Footage
Cardinal Drive Park	1.0	2003-2003		
Community Center Park	11.6	2006		
Countryside Park	6.0	2000-2001	1992	
Creekside Park	1.0	2002		
Creekside Woods	7.3	1990	1989	
Florey Park	22.0	2007-2008		
Sunset Park	3.9	2002	1991	
Kimball Hill Park	25.0	2002		
North Salk Park	17.0	1996		
South Salk Park	22.0	2009-2010		
Waverly Park	4.7	1995-1996		
Facilities				
Community Center	10.6		1989	50,111
Joint Maintenance Garage	--		1998	16,500
Park Central	5.0		1992	33,593
Plum Grove Park	8.5	2004-2005	1996	4,600
Nelson Sports Complex	--	Ongoing		35,400
West Meadows Ice Arena	5.7		1996	52,357

## Define Financial Resources

This step requires review and determination of funds to meet the highest priority needs.

## Administration and Finance

The Executive Director, Superintendent of Finance, and the Park Board of Commissioners develop the annual budget and appropriations ordinance with input from the various park district departments. The Administration of the Park District is responsible for ensuring that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles.

The Park District maintains budgetary control to ensure compliance with legal provisions embodied in the annual appropriation ordinance. The budget is broken into funds that are supported by tax dollars or through program revenues. Activities of the general, special revenue, debt service and capital project funds are included in the annual appropriation ordinance. As demonstrated by the annual audit the Park District continues to meet its responsibility for sound financial management

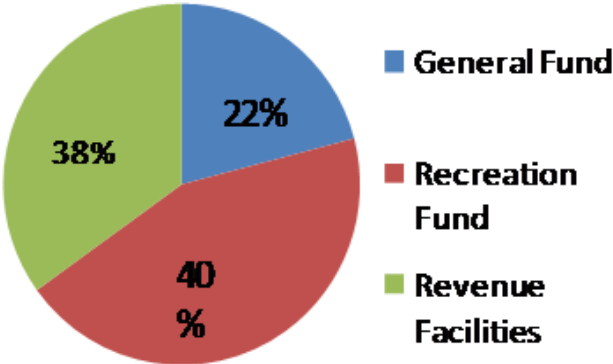
**Taxes**

The Rolling Meadows Park District has maintained a stable tax rate throughout its history. The last voter approved tax rate increase was in 1971. In 1991, the Illinois Legislature passed the Property Tax Extension Limitation Act. The law provides that the rate of increase can be no more than 5% OR the CPI for the previous 12 months, (whichever is less.) In order to increase the rate more than 5%, the district would be required by law to go to referendum. The chart below shows a 10 year history of the CPI.

Year	CPI	Budget Year
2010	1.50	2011-12
2009	2.70	2010-11
2008	0.10	2009-10
2007	4.10	2008-09
2006	2.50	2007-08
2005	3.40	2006-07
2004	3.30	2005-06
2003	1.90	2004-05
2002	2.40	2003-04
2001	1.60	2002-03
2000	3.40	2001-02

**Revenue Resources**

Revenue sources for the Rolling Meadows Park District are taxes, user fees, bonds, interest income, grants, and donations. West Meadows Ice Arena and the Sports Complex Ice Arena are operated as revenue producing facilities. These self-supporting operations recover costs from user fees. The following graph shows the percentages of revenue by area. (Based on the 2010-11 budget.)



### **Capital Improvement Plan Funding**

The Capital Improvement Plan uses funding from non-referendum general obligation bonds, operating funds and grants. The District's annual budget authorizes and provides a basis for control of expenditures. The total dollars anticipated for the Five-Year Capital Improvement Plan is 2.7 million. Staff reviews the estimates annually and adjusts the estimates as needed due to equipment, design or construction cost increases. When projects exceed funding within a given budget year, there are adjustments to the schedule and projects may be re-prioritized. This provides for a fluid use of tax dollars and program revenues as revenues fluctuate or grant opportunities arise.

### **Fund Balances**

The goal of the Park District is to eliminate all fund balance deficits and to establish a positive fund balance equal to 25% (3 – 6 months of revenue) for each fund based on the prior year's total revenue collected within the fund. The Park District will strive to achieve these balances by levying necessary tax revenues in each fund, by issuing non-referendum bonds to facilitate all capital projects and expenditures, by maintaining conservative spending practices and by maximizing net revenues from the ice arena operations.

### **ADA – Projects**

In keeping with the Federal Department of Justice Americans With Disabilities Act, the park district has completed an audit of all facilities and parks. This audit has been translated into an ADA Transition Plan that the Park Board of Commissioners adopted in 2010. Projects relating to ADA compliance have been prioritized on a separate plan and will be implemented in conjunction with the Capital Plan.

### **Grants**

During the Capital Improvement Cycle from 2005 – 2010 the following grants allowed the District to achieve many of its improvement goals.

### **Illinois Department of Natural Resources**

**OLSAD Grants** – are grant funds from the Open Space Land Acquisition and Development Act (OSLAD). The Act provides for grants to be disbursed by the Illinois Department of Natural Resources to eligible local governments for the purpose of acquiring, developing and/or rehabilitating lands for public outdoor recreation purposes. The Park District has been awarded many OSLAD Grants in the Past.

### **Cook County Community Block Grant**

**CDBG Grants** – are grant funds from the Cook County Community Block Grant program. The primary objective of the CDBG program is the development of viable urban communities. The Park District has successfully utilized this grant program to meet the needs of our senior citizens as well as for American's With Disabilities (ADA) improvements. Infrastructure improvements, economic development, and overall quality-of-life of communities are all objectives of the CDBG program.

**EECBG Grants** – are another source of funding from Cook County. The primary objective of the EECBG is to create opportunity to reduce energy consumption by funding programs at promote energy efficiency.

### **Illinois Department of Economic Opportunity**

**DCEO Grants** - Illinois Department of Commerce and Economic Opportunity (DCEO) these grants help provide assistance in the efforts to repair, rebuild and expand infrastructure in legislative districts.

## Grants received 2005-2010

Facility	Grantor	Type of Grant	Amount	Year
PGP	IDNR	OSLAD	\$ 243,200	2005
CC Playground	Children's Memorial	Injury Free Coalition/Kohl's	\$ 100,000	2006
Florey Park	IDNR	OSLAD	\$ 263,000	2007
Florey Park	CDBG	CDBG	\$ 75,000	2007
CC Windows	EECBG	EECBG	\$ 250,000	2009
NSC Splash Pad	CDBG	CDBG	\$ 82,500	2009
CC Accessibility	CDBG	CDBG	\$ 65,000	2010
CC Lights	DECO	DCEO	\$ 5,900	2010
<b>Total in Grants Rec'd</b>			<b>\$ 1,084,600</b>	

Already in preparation for the 2011-2016 Capital Plan, the following grants are secured:

NSC Splash Pad and ADA	IDNR	OSLAD	\$ 341,000	2011
WM Lights	DCEO	DCEO	\$ 29,000	2011
CC Kitchen Accessibility	CDBG	CDBG	\$ 100,000	2011
<b>Current Grants</b>			<b>\$ 470,000</b>	

It should also be noted that the District accomplishes many improvements each year that are less than \$5,000 and are funded through the operating budget.

The following pages identify the projects prioritized for the 2011-2016 plan. They are listed by the area of improvement, year, project and estimated cost.

**Rolling Meadows Park District 5-Year Capital Improvement Plan  
2011-2016**

<b>Parks</b>									
2011-2012		2012-2013		2013-2014		2014-2015		2015-2016	
Project	Cost	Project	Cost	Project	Cost	Project	Cost	Project	Cost
KH Waterfall Pump	\$ 10,000	Countryside Tennis & BB	\$ 40,000	Waverly Park	\$ 150,000	Waverly Park	\$ 150,000	NSC Parking	\$ 200,000
		Bike Path Replacement	\$ 40,000	Bike Path Replacement	\$ 40,000	Bike Path Replacement	\$ 40,000	Kimball Hill Bridge	\$ 75,000
		Creekside Playground	\$ 25,000	Cardinal Drive Parking	\$ 45,000	CC Tile Replacement	\$ 50,000	Kimball Hill Pier	\$ 40,000
				Florey Volleyball	\$ 5,000	Sunset Park Seal Coat	\$ 20,000	KH North Aerator	\$ 8,000
								Senior Park	\$ 10,000
								South Salk Bridge	\$ 10,000
								PGP Tennis Maint.	\$ 20,000
<b>Facilities</b>									
2011-2012		2012-2013		2013-2014		2014-2015		2015-2016	
Project	Cost	Project	Cost	Project	Cost	Project	Cost	Project	Cost
Carpet Replacement	\$ 10,000	Carpet Replacement	\$ 10,000	Carpet Replacement	\$ 10,000	Carpet Replacement	\$ 10,000	Carpet Replacement	\$ 10,000
CC North Parking	\$ 100,000	CC Parking *	\$ 100,000	CC Roof Replacement	\$ 100,000	CC Roof Replacement	\$ 100,000	West Meadows Paint	\$ 50,000
Joint Maintenance	\$ 15,000	NSC Bleachers	\$ 75,000	NSC South Parking	\$ 90,000	NSC North Parking	\$ 90,000	PC Brick Patio	\$15,000
Splash Pad	\$ 200,000	Splash Pad	\$ 200,000						
Misc - Rinks	\$ 50,000	NSC Filter Liner	\$ 80,000						
		CC Paint	\$ 50,000						
<b>Vehicles</b>									
2011-2012		2012-2013		2013-2014		2014-2015		2015-2016	
Project	Cost	Project	Cost	Project	Cost	Project	Cost	Project	Cost
Ford Pick up	\$ 5,000			Truck Replacement	\$ 25,000			Truck Replacement	\$ 25,000
<b>Equipment</b>									
2011-2012		2012-2013		2013-2014		2014-2015		2015-2016	
Project	Cost	Project	Cost	Project	Cost	Project	Cost	Project	Cost
Mower	\$ 20,000	Equipment Rec.	\$ 10,000	Equipment Rec.	\$ 10,000	Equipment Rec.	\$ 10,000	Equipment Rec.	\$ 10,000
Ball Field Groomer	\$ 13,000	Misc. Equipment	\$ 10,000	Misc. Equipment	\$ 10,000	Misc. Equipment	\$ 10,000	Misc. Equipment	\$ 10,000
Scrubber	\$ 1,000			Pool Furniture	\$ 5,000	Pool Furniture	\$ 5,000		

Lift Gates	\$ 4,500								
Pool Furniture	\$ 2,000								
Recreation Misc.	\$ 10,000								
Olympia	\$ 80,000								
<b>Technology</b>									
2011-2012		2012-2013		2013-2014		2014-2015		2015-2016	
Project	Cost	Project	Cost	Project	Cost	Project	Cost	Project	Cost
Computers	\$ 10,000	Computer	\$ 10,000	Computer	\$ 10,000	Computer	\$ 10,000	Computer	\$ 10,000
WM Copier	\$ 13,000	PC Copier	\$ 10,000					Web Site Update	\$ 10,000
<b>Sub Total</b>	<b>\$ 543,500</b>		<b>\$ 660,000</b>		<b>\$ 500,000</b>		<b>\$ 495,000</b>		<b>\$ 503,000</b>
<b>ADA</b>									
2011-2012		2012-2013		2013-2014		2014-2015		2015-2016	
Project	Cost	Project	Cost	Project	Cost	Project	Cost	Project	Cost
CC Doors & restrooms	\$ 35,000	NSC OSLAD	\$ 110,000	Waverly Park	\$ 50,000	Waverly Park	\$ 50,000	NSC Parking	\$ 30,000
Fitness Center Equip.	\$ 20,000	CC Parking	\$ 75,000	Bike Path Replacement	\$ 20,000	Bike Path Replacement	\$ 20,000	ADA Transition Plan	\$ 190,000
Parking CC	\$ 75,000	NSC Bleachers	\$ 25,000	Florey Access. Path	\$ 3,000	CC Tile Replacement	\$ 50,000		
CC Kitchens	\$ 50,000	Countryside tennis	\$ 10,000	Bleacher Pads	\$ 5,000	ADA Transition Plan	\$ 100,000		
NSC OLSAD	\$ 150,000	Bike Path Replacement	\$ 20,000	Cardinal Drive Parking	\$ 15,000				
Bus	\$ 80,000	Bleacher Pads	\$ 5,000	ADA Transition Plan	\$ 125,000				
		Creekside Playground	\$ 25,000						
<b>ADA Total</b>	<b>\$ 410,000</b>		<b>\$ 270,000</b>		<b>\$ 218,000</b>		<b>\$ 220,000</b>		<b>\$ 220,000</b>
<b>Energy Efficiency</b>									
2011-2012		2012-2013		2013-2014		2014-2015		2015-2016	
Project	Cost	Project	Cost	Project	Cost	Project	Cost	Project	Cost
WM Lights	\$ 58,000	WM White Way	\$ 85,000	NSC Windows	\$ 100,000	NSC Boiler	\$ 20,000	PGP Windows	\$ 50,000
		HVAC	\$ 20,000	HVAC	\$ 20,000	PGP Lighting	\$ 25,000	HVAC	\$ 20,000
		*Paving and Lighting	\$ 45,000	*Paving and Lighting	\$ 45,000	*Paving and Lighting	\$ 45,000	*Paving and Lighting	\$ 45,000
		NSC Grant Reimbursement	341,000						