



Rolling Meadows Park District Registration Form



Part 1 - Payer's Information (please print & fill in all fields)

Last Name _____ First Name _____
 Street Address _____ City/Zip _____
 Home Phone _____ Work Phone _____
 Cell Phone _____ Email Address _____
 Emergency Contact _____ Emergency Phone _____
 Please check one: No, this is not new contact info Yes, there is new contact info

Part 2 - Programs (you can also register online for most programs at www.rmparks.org)

Code Number	Program Name	Day(s) & Time	Participant's Full Name	Sex	Birthdate	Fee \$

In accordance with the American with Disabilities Act, does registrant require any special accommodations or assistance for enjoyment of the program? If yes, please describe:

Part 3 - Please review and sign

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in signing up and participating in this program(s), you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain as a result of participating in any and all activities connected with and associated with this program(s) (including transportation services and vehicle operations, when provided).

I recognize and acknowledge that there are certain risks of physical injury to participants in this program(s), and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in this program(s) against the Rolling Meadows Park District, including its officials, agents, volunteers and employees.

I have read and fully understand the above waiver and release of all claims and assumption of risk. If registering on-line or via fax, my on-line or facsimile signature shall substitute for and have the same legal effect as an original form signature.

PARTICIPATION WILL BE DENIED

If the signature of adult participant or parent/guardian and date are not on the waiver.

X _____

Participant's Signature
(18 years or older or Parent/Guardian)

Today's Date

Part 4 - Payment Options

- Cash (\$ _____)
 Check (\$ _____) Check # _____
 (\$25 processing fee for returned checks)
 Gift Certificate (\$ _____)
 Credit Card

Balance Due \$ _____ Total Paid \$ _____

Visa MasterCard AMEX Exp. Date _____

Credit Card # _____

Signature _____

Notes

T-shirt size (if applicable) _____

Jersey size (if applicable) _____

Are you interested in volunteering or coaching?

Yes _____ No _____

General Information

Rolling Meadows Park District Rolling Meadows, IL 60008 www.rmparks.org

Community Center (Recreation)

3705 Pheasant Drive
M-F 9:00am-5:00pm
Sat. 9:00am-noon
Phone: 847-818-3200
Fax: 847-818-3207

Maintenance Facility

3900 Berdnick Road
847-963-0550

Nelson Sports Complex

3900 Owl Drive
M-F 9:00am-5:00pm
Sat. 9:00am-1:00pm
Ice Arena: 847-818-3210
Fax: 847-818-3375
Fitness Center: 847-818-3214 or 3215
Gymnastics: 847-818-3214 or 3215
Pool: 847-818-3216
Pool Hotline: 847-818-3200, x404

Teen Center

3000 Central Road
Tim Carter: 847-818-3200, x224

Park Central (Administration) OPERA IN FOCUS

3000 Central Road
M-F 8:30am-4:30pm
Phone: 847-818-3220
Fax: 847-818-3224

Plum Grove Park

4001 Park Drive, Palatine
Phone: 847-397-4800
Fax: 847-397-9873

Senior Center Golden Years Council

3705 Pheasant Drive
Office Hours:
M-F 9:00am-4:00pm
Drop-In Activities Hours:
M-F 9:00am-4:00pm
Saturday 9:00am-noon
Phone: 847-818-3205
Fax: 847-818-3207

West Meadows Ice Arena

3939 Winnetka Ave.
M-F 9:00am-5:00pm
Phone: 847-398-2700
Fax: 847-870-5334



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Registration Options

Online Registration: www.rmparks.org

Convenient, fast and simple!
Not all programs have online registration capabilities due to additional paperwork needed.

You can Mail-in, Drop-off or Fax registrations:

Community Center
Nelson Sports Complex
West Meadows Ice Arena
(Addresses & Fax #'s on left side of this page)

Payment Options

We accept Cash, Check & Credit Cards (AMEX, Mastercard & Visa) for payments.
Checks should be made out to:
Rolling Meadows Park District.
Your cancelled check is also your receipt.

Receipts

Unless a receipt is requested at the time of drop-off registration, your receipt will be emailed if you have given us a valid email address.

Refunds

The Rolling Meadows Park District reserves the right to cancel, postpone or combine classes or change instructors. A full refund will be issued for any program canceled by the Park District. If the class has begun a prorated amount will be determined based on the date of refund application for injury, moving, schedule changes and satisfaction issues. A doctor's note must accompany the refund request for injuries. Requests will be honored until the last class date of the session. Certain restrictions apply to camp, pool, skating or fitness passes, sports leagues, tickets to entertainment/sports events, birthday parties, ice skating programs, room rentals and contracted programs. Refunds for trips and contractual programs will only be issued if the spot can be filled from the waiting list. Refunds will not be issued for classes that participants are unable to attend. Refund requests can be made by phone or in person. Fees paid by credit cards will be refunded through charge account credits.

Refund check processing takes 10-15 working days.

Minimum & Maximum

All Classes have a minimum and a maximum registration. Please register early. If you do not get into the class you have selected, we will put your name on a waiting list and let you know if a new class will be created.

ADA Compliance

Rolling Meadows Park District complies with the Americans with Disabilities Act, legislation which prohibits discrimination on the basis of a disability. Under the ADA, the Park District makes reasonable accommodations in recreation programs to enable participation by an individual with a disability who meets essential eligibility requirements for that leisure program and facilities. The ADA, which took effect in 1992, requires that recreation programs offered by the Park District be available in the most integrated setting appropriate for each individual.

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General Information

Board of Park Commissioners

Bill Cooley, President (bcooley@rmparks.org)
Tom Trapani, Vice President (ttrapani@rmparks.org)
Linda Blane, Treasurer (lblaine@rmparks.org)
Don Bohac, Commissioner (dbohac@rmparks.org)
Bill Palla, Commissioner (bpalla@rmparks.org)
Nick Sepke, Commissioner (nsepke@rmparks.org)
Patti Weicker, Commissioner (pweicker@rmparks.org)



Park District Staff

Park Central, 847-818-3220

Amy Charlesworth, Director of Parks & Recreation (acharlesworth@rmparks.org)
Tim Klier, Superintendent of Finance (tklier@rmparks.org)
Edie Schaefflein, Facility Rental Supervisor/Opera in Focus (eschaefflein@rmparks.org)

Community Center, 847-818-3200

Nick Troy, Superintendent of Recreation (ntroy@rmparks.org)
Tim Carter, Aquatics/Fitness Center/Teen Supervisor (tcarter@rmparks.org)
Peg Cordrey, Division Manager of Early Childhood (pcordrey@rmparks.org)
Cathi Fabjance, Cultural Arts Supervisor/Camps (cfabjance@rmparks.org)
David Ray, Division Manager of Athletics (dray@rmparks.org)
Mindi Schwartz, Division Manager of Adult Programs (mschwartz@rmparks.org)
Teri Toenjes, Special Events/Birthday Party Coordinator (ttoenjes@rmparks.org)

Plum Grove Park, 847-397-4800

Wendy McKinney, Plum Grove Park Facility Supervisor (wmckinney@rmparks.org)

Maintenance, 847-963-0550

Brian McKenna, Superintendent of Parks (bmckenna@rmparks.org)
Scott Dell, Parks Foreman (sdell@rmparks.org)
Michael Serio, Custodial Foreman (mserio@rmparks.org)

West Meadows Ice Arena, 847-398-2700

Bob Veller, Superintendent of Ice Arenas (bveller@rmparks.org)
Steve Deinzer, Adult Hockey Director (sdeinzer@rmparks.org)
Tony Kolozy, Youth Hockey Director (tkolozy@rmparks.org)

Nelson Sports Complex Ice Arena, 847-818-3210

Leanne Walsh, Skating Director (lwalsh@rmparks.org)
Nick Cinquegrani, Public Skate/Party Director (ncinquegrani@rmparks.org)
For a complete list of full-time employees visit rmparks.org.

Illinois Distinguished Agency

The Rolling Meadows Park District is proud to be a recognized Illinois Distinguished Agency through the joint committees of the Illinois Park and Recreation Association and the Illinois Association of Park Districts. This recognition is achieved through a rigorous process that looks at all aspects of the services offered by the District. Finance, Parks, Operations, Recreation Programming, Facilities and Administration are all considered.



Board Meeting Information

As a separate Municipal Governing Agency, the Rolling Meadows Park District's purpose is to provide parks, facilities and recreation programs for the children and adults of the community. The Park District's policies for operation are governed by seven elected Commissioners. Board Meetings are held the second and fourth Tuesday of each month at 7:30 pm at Park Central, 3000 Central Road. Copies of the board minutes and current agenda may be viewed at rmparks.org and at the Rolling Meadows Library.

Mission Statement

The purpose of the Rolling Meadows Park District is to maximize the recreational and leisure opportunities of our residents, thereby enhancing their "quality of life". Our desired result is to deliver superior quality programs, facilities and parks; accommodating the assessed leisure needs of all our residents.

Insurance Disclaimer

The Rolling Meadows Park District does not carry premises medical payments insurance coverage. The Park District is a local public entity and is subject to the Illinois Governmental and Governmental Employees Tort Immunity Act that provides certain immunities and defenses to claims for damages made against local public entities. Without these statutory immunities, fees associated with recreational activities, programs, properties and/or facilities could well be prohibitive.

Waiver Forms Required

Because of insurance purposes, your signature is required on the waiver portion of all registrations. Please read the waiver in full before signing. Registrations cannot be processed without the waiver portion signed. Additional waiver may be required for high risk programs.

Catalog Information

This catalog is prepared months in advance of its delivery. Sometimes there are errors or program changes by the time the catalog is published. We apologize for any inconvenience this may cause, and when errors do occur, our staff will advise you of the change as quickly as possible. The most current catalog copy, with updates, will always be posted on our website, rmparks.org. (bottom left corner).

Residents & Non-Residents

The Rolling Meadows Park District is a separate, tax supported agency apart from the City of Rolling Meadows. This means that you may have a City of Rolling Meadows address but do not pay taxes to the Rolling Meadows Park District. Therefore, all participants that are non-taxpaying residents of the park district are required to pay an additional fee depending on the program. Non-Residents are welcome to join any Rolling Meadows Park District program. A quick way to determine your park district resident status is to look at your tax bill; the park district that you pay taxes to will be listed.

Community Agreements

We are fortunate to have intergovernmental agreements with School District 15 and 214 for usage of their indoor and outdoor spaces.

Thank You Volunteers!

We are fortunate to have many volunteers that help at our Senior Center and at programs/events throughout the year. A special thanks to everyone who volunteers at the park district.

Reciprocal Agreements

The Rolling Meadows Park District enjoys a great working relationship with many of our surrounding park districts. We encourage our residents to take advantage of these different facilities and programs at an in-district rate. See page 37 for more information.



General Information

Room Rentals

Want to play basketball with a group of your friends? Need a place to hold a meeting, anniversary party, shower or wedding reception? We have a wide variety of rooms available for rent. For more details on rentals, see page 35.

Photos

Thank You to Colleen Gallagher of Lifetime Treasures for taking many of the photos you will find throughout our catalogs and website. Visit her website www.lifetimetreasures.net to view more images of the park district over the years.

Photo Disclaimer

Registrants and participants permit the taking of photos and videos of themselves and their children during Park District activities for publication and use as the Park District deems necessary.

Brochure Advertising

The Rolling Meadows Park District offers area businesses an opportunity to place your four-color advertisement on the inside of our seasonal program catalogs. The program catalog is delivered to over 8,000 homes three times per year. An additional 2,000 copies of this informational program are placed at our facilities providing residents and non residents with information on programs, special events, camps, facilities and parks. This is an excellent opportunity to get information about your business into every home in Rolling Meadows. If you would like to place an ad, please contact: Nick Troy, Superintendent of Recreation, 847-818-3200, x238.

Deadlines for camera ready art, copy or photos will be provided.



Attention Parents/Guardians

Listed below are several safety guidelines the Park District encourages parents/guardians to follow when dropping their child(ren) off at a Park District program.

- Please escort children to and from the building, pool, field etc.
- Please take child directly into class or activity area.
- Please try to stay with child until the instructor arrives/begins the class.
- On occasion an instructor may encounter an emergency or an unexpected situation which causes them to be late or miss a class. If this occurs, the instructor notifies the program supervisor as quickly as possible and the supervisor addresses the situation as quickly as possible.



Important Class Cancellation Information

Please don't wait until the last minute to register for a program. At some point prior to the first class, we need to decide if the enrollment is sufficient to hold the class. Typically ONE WEEK prior to the start of the program. Signing up on the first day of class might be too late, so don't hesitate. Avoid the chance of losing your favorite class due to low enrollment. You may find some programs/events in this catalog do have strict registration deadlines. They will be listed separately. Register early!

Have You Moved Or Have Changed Information?

Please notify the Park District with your change of address, phone number or email address. It is important that we have current information. Registration forms have a box at the top for you to check if you have any updated info.

Transportation

We offer a variety of programs that are not held at a Rolling Meadows Park District facility. Under each description in this brochure, it states as to where the program/event is held. Transportation for these programs is not provided, unless specified.

Code of Conduct

All participants are expected to exhibit appropriate behavior at all times while participating, spectating or attending any program or activity sponsored at the Rolling Meadows Park District. This includes participation in programs which may or may not require an admission fee, spectating at athletic events, concerts or attending special events. The following guidelines are designed to provide safe and enjoyable activities for all participants. Additional Codes of Conducts may apply for particular programs such as day camps, sports programming and athletic leagues.

Participants/Parents shall:

- *Show respect to all participants, officials and program staff and/or supervisors.
- *Take direction from program staff and/or supervisors.
- *Refrain from using abusive or foul language.
- *Refrain from causing bodily harm to self, other program participants or program staff and/or supervisors.
- *Refrain from damaging equipment, supplies and facilities.

Recycling

You may not see recycle containers in our facilities and parks, but please know that the waste management service we contract separates the recyclable material from the solid waste at their state-of-the art facility.



For Your Safety...

The entrance/driveway into the Community Center is a "No Cell Phone Zone" while operating a motor vehicle. Many young children are dropped off at our preschool or use the playground near the entrance.

Thank you for your cooperation.

