

Minutes of the Regular Meeting of the Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, on **February 25, 2025.**

President Bolash called the meeting to order at 7:30PM. After the pledge of allegiance, roll was taken.

COMMISSIONERS PRESENT

Liz Bolash, President

Mark Votruba, Vice President

Jay Sullivan, Treasurer

Emily Ford, Commissioner

Matt Postma, Commissioner

Christine Savino, Commissioner Appointee

COMMISSIONERS ABSENT

Bill Cooley, Commissioner

STAFF PRESENT

Nick Troy, Executive Director

Conor Cahill, Supt. of Recreation

Doug Haywood, Supt. of Finance & IT

Brian McKenna, Supt. of Parks

Bob Veller, Supt. of Ice

Tiffany Quattrocchi, Mgr. of Human Resources

& Employee Engagement

Dominic Calderisi, Safety Coordinator

& Project Manager

Geneva Slupski, Communications

& Marketing Manager

Liz Dalessandro, Recording Secretary

VISITORS PRESENT

Jamie Kanas

SPECIAL BOARD ACTION

Comm. Bolash welcomed Christine Savino to the meeting and asked her to come forward to take her Oath of Office. Dir. Troy administered the Oath of Office to the newly Appointed Commissioner.

RECOGNITION OF VISITORS

Comm. Bolash welcomed resident Jamie Kanas and read the rules for visitor participation. Ms. Kanas was present at tonight's meeting to discuss concerns regarding the District's new registration software. She discussed how she believes the software, along with implementation of a punch card system, could affect the community and expressed her disappointment. Ms. Kanas left immediately after addressing her concerns. As the resident was no longer present for further discussion, Comm. Bolash recommended these concerns be discussed during a later portion of the meeting.

CONSENT AGENDA

Comm. Sullivan moved, seconded by Comm. Postma, the Board of Park Commissioners approve the previously distributed consent agenda. The motion was approved unanimously by all present.

FINANCE

Comm. Sullivan read and moved, seconded by Comm. Postma, the Board of Park Commissioners approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS
CHARGED TO THE GENERAL CORPORATE FUND ON FEBRUARY 25, 2024**

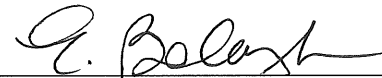
BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	AMOUNT
15380	Groot	\$2,866.92
15381	Warehouse Direct	\$4,692.80
15382	General Mechanical Services	\$6,064.75
15383	NICOR Gas	\$3,917.68
15384	Constellatino New Energy	\$7,037.14
15385	Total Plastics International	\$1,388.00
15386	Three Blind Mice	\$3,920.00
15387	Costco	\$2,598.34
15388	Comcast	\$5,836.21
15389	We Got Game	\$1,881.60
15390	Chicago Classic Coach	\$1,409.00
Total General fund Checks for February 25 th , 2025		\$41,612.44


Presented the 25th day of February 2025

AYES:
NAYS:
ABSENT:

Approved the 25th day of February 2025



President, Board of Park Commissioners

ATTEST: 

Secretary, Board of Park Commissioners

The motion was unanimously approved by all present.

UNFINISHED OR CONTINUING BUSINESS

None.

NEW BUSINESS

Comm. Bolash introduced the first item of new business, the approval of the FY2025-26 Full-Time Organizational Chart and invited Dir. Troy to detail the proposed updates. Comm. Votruba moved, and was seconded by Comm. Ford, to approve the FY2025-26 Full-Time Organizational Chart. Comm. Bolash opened the floor for questions. As there were none, she initiated a voice vote. The motion was unanimously approved by all present.

Comm. Bolash then introduced the next item, the approval of the FY2025-26 Part-Time Wage Ranges. Dir. Troy discussed the proposed changes to these ranges. He identified an error on the chart previously

provided and Mgr. Quattrocchi distributed an updated wage range chart to the board. Dir. Troy also mentioned this is the last increase dictated by the state and discussed his plans for determining wage range increases in the future, if no further state direction is provided. Comm. Ford moved, seconded by Comm. Postma, to approve the FY2025-26 Part-Time Wage Ranges as amended. Comm. Bolash opened the floor for questions. As there were none, she initiated the voice vote. The motion was unanimously approved by all present.

Comm. Bolash introduced the next new item on the agenda, the approval of the Community Center Park Playground Installation. Safety Coordinator/Project Manager Calderisi summarized the need for this item and identified the unused capital funds that will be used to cover its cost. Comm. Sullivan moved, seconded by Comm. Savino, to approve the Community Center Park Playground installation and award the contract to Playground Safe, LLC. Comm. Bolash opened the floor for questions. As there were none, she initiated the voice vote. The motion was approved unanimously by all present.

Comm. Bolash introduced the next item on the agenda, the approval of rejection of Park Central Roof Rehabilitation Project bids, and invited Supt. McKenna to discuss the item. Supt. McKenna briefly reviewed the base bids and detailed the alternate bid packages. He reminded the board of the original budgeted amount for the project and recommends rejecting the bids as they are notably higher than the allotted budget. There was topic discussion regarding the bids, the alternate bids, and how the budgeted amount was reached. Comm. Votruba moved, seconded by Comm. Postma, to approve the rejection of the Park Central Roof Rehabilitation Project bids. The motion was unanimously approved by all present.

Comm. Bolash introduced the next new item, the approval of Park Central Roof Rehabilitation Project Purchase Order, and invited Supt. McKenna to further discuss the item. Supt. McKenna reviewed a proposal he obtained from Anthony Roofing through The Interlocal Purchasing System (TIPS). He recommended moving forward with this proposal for the Park Central Roof Rehabilitation Project and noted that it falls within the allotted budget. There was topic discussion regarding the quoted cost and what is included in that cost. Comm. Votruba moved, seconded by Comm. Postma, to approve the Park Central Roof Rehabilitation Project Purchase Order. The motion was unanimously approved by all present.

Comm. Bolash introduced the final new item of business on the agenda, the approval of the updated District's Crisis Management Plan, Safety Handbook, Wellness & Environmental Policies and Wellness Policy. Dir. Troy went over the proposed changes to these manuals, noting that the changes mostly related to grammar and formatting, rather than sweeping changes in policy. Comm. Postma moved, seconded by Comm. Ford, to approve the updated Crisis Management Plan, Safety Handbook, Wellness & Environmental Policies and Wellness Policy as presented. The motion was unanimously approved by all present.

DEPARTMENT UPDATES

Administration:

Supt. Haywood stated the District received the final OSLAD grant payment for Cardinal Drive Park and updated the board on the first installment of tax dollars from the county.

Mgr. Quattrocchi advised the board that ACA Reporting is complete. She also mentioned a new Part Time Staff addition that will be starting in March, but wanted to allow Supt. Cahill to discuss this item further.

Ice:

Supt. Veller expressed concern regarding wear and tear on the ice resurfacers, since one of the vehicles needs to be driven outside to dump the snow after resurfacing. He then discussed the freestyle ice clinic offered on the previous day off of school. Supt. Veller believes this went very well and he will be working with staff to offer more opportunities to all levels of skating on days off. Comm. Postma requested additional information and metrics regarding ice usage, to compare freestyle to ice clinics. Dir. Troy and Supt. Veller both agreed to work with staff to prepare the comparison.

Parks:

Supt. McKenna updated the board on various projects his team is working on throughout the district, as well as recent maintenance and repairs that were contracted out. He also communicated concerns to the board regarding furnaces that may need to be replaced, given their age and the thermal incidents that occurred earlier this winter season. Supt. McKenna provided an estimate of how much it would cost to replace the units and asked the board if they had any concerns or input about moving forward. There was topic discussion. Comm. Bolash asked about pool repairs and maintenance. Supt. McKenna advised what repairs and maintenance were required prior to the pool opening.

Recreation:

Supt. Cahill expanded on Mgr. Quattrocchi's report, and advised that a candidate was selected for the part-time Early Childhood Coordinator position. This new staff member will start on March 3rd. He then talked about the upcoming gymnastics session having record participation at over 500 registered participants, which he and Supv. Bilodeau are very excited about. While Supt. Cahill's team is preparing for programs, the focus is still mainly on the switch to the new CivicRec software, which will go live on March 11th. Comm. Bolash asked how the switch to CivicRec is going. Supt. Cahill advised it has been going very well so far. There was topic discussion. Comm. Votruba commented on the Rentals & Parties information in Supt. Cahill's report, identifying a large difference between resident rentals versus non-resident rentals, and asked Supt. Cahill why he thinks there are more non-resident rentals. Supt. Cahill thinks we have nice facilities with really affordable rates, which makes our rentals an attractive option for both residents and non-residents alike.

REPORT OF OFFICERS

President:

Comm. Bolash revisited the resident concern from earlier in the meeting. Staff addressed the concerns that no policies have been implemented yet. There was topic discussion. Dir. Troy stated he will work with staff on implementing internal changes that may alleviate the concerns. There was additional topic discussion.

Vice President:

None.

Treasurer:

None.

Executive Director:

Dir. Troy wanted to give kudos to the Parks Team over the past few weeks, as they have done a wonderful job keeping up on facilities with the recent snow and ice. Dir. Troy stated the City of Rolling Meadows is working on preparing an ordinance regarding e-scooters. Dir. Troy will be delivering letters to the

Community Center Park neighbors along Pheasant Drive to communicate the project timeline. Dir. Troy commented that the State of Illinois may be having park districts charge sales tax on rental goods. If this were to happen, the district would need to charge tax on ice skate rentals. He will follow up once more information becomes available. Dir. Troy state the annual St. Patrick's Day fundraiser with SLSF has been cancelled due to low registration.

MATTERS FROM COMMISSIONERS

Comm. Sullivan commented that he saw an employee at on a high ladder with a vacuum and provided general time and location details. Supt. McKenna and Mgr. Calderisi stated that they will look into this further, review procedures with the employee, and make sure staff have the necessary equipment.

Comm. Ford talked about the basketball celebration at the Windy City Bulls Game. She was very pleased with this event and the level of turnout.

Newly appointed Comm. Savino advised she is happy to be back on the board, and she looks forward to working with everyone again.

SCHEDULE OF MEETINGS

Regular Board Meeting	March 11, 2025	7:30 PM
Regular Board Meeting	March 25, 2025	7:30 PM
Regular Board Meeting	April 8, 2025	7:30 PM

ADJOURNMENT

There being no further business to come before the Board on this date Comm. Ford moved to adjourn the regular meeting. Comm. Votruba seconded the motion at 8:55PM. Motion was unanimously approved by all present.

Presented the 11th day of March 2025

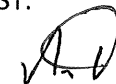
AYES:
NAYS:
ABSENT:

Approved the 11th day of March 2025



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners