

Minutes of the Regular Meeting of the Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, on **March 11, 2025**.

Vice President Votruba called the meeting to order at 7:30PM. After the pledge of allegiance, roll was taken.

COMMISSIONERS PRESENT

Mark Votruba, Vice President
Jay Sullivan, Treasurer
Bill Cooley, Commissioner

Emily Ford, Commissioner
Matt Postma, Commissioner
Christine Savino, Commissioner Appointee

COMMISSIONERS ABSENT

Liz Bolash, President

STAFF PRESENT

Nick Troy, Executive Director
Conor Cahill, Supt. of Recreation
Doug Haywood, Supt. of Finance & IT
Brian McKenna, Supt. of Parks
Bob Veller, Supt. of Ice

Dominic Calderisi, Safety Coordinator
& Project Manager
Tiffany Quattrocchi, Mgr. of Human Resources
& Employee Engagement
Liz Dalessandro, Recording Secretary

VISITORS PRESENT

Zsofia Katona
Jennifer Martins

Evie Stuckey
Leanne Walsh

SPECIAL BOARD ACTION

None.

RECOGNITION OF VISITORS

Comm. Votruba welcomed the visitors to the meeting and read the rules for visitor participation. The visitors introduced themselves. Jennifer Martins advised the group was present to share a recent win with the board. Zsofia Katona and Evie Stuckey were part of Team USA competing at the 2025 ISU World Junior Synchronized Skating Championships in Sweden. Their team brought home the gold, which is a first for the USA in this event at this level. Ms. Katona and Ms. Stuckey both began skating at the district when they were young, and they continue to utilize freestyle skate hours to practice their skills. Both expressed gratitude for the additional ice time and showed their medals to the board and staff that were present. Supv. Walsh detailed the process of getting selected for this event. There was topic discussion regarding the amount of work that goes into this accomplishment and discussion of the Olympics. Supv. Walsh and the other visitors left the meeting after this discussion.

CONSENT AGENDA

Comm. Ford moved, seconded by Comm. Postma, the Board of Park Commissioners approve the previously distributed consent agenda. The motion was approved unanimously by all present.

FINANCE

The financial summary of the Park District as of February 28, 2025, is as follows: zero in the payroll account, \$25,000.00 in the administrative account, \$117,506.20 in the general fund. The Park District investment

summary is as follows: \$306,027 in the BMO Harris Bank prime money market plus account, \$2,726 in the Evergreen Bank Group Cornerstone money market account and \$13,930,441 in the Illinois Park District Liquid Asset Fund (IPDLAF+).

Comm. Sullivan read and moved, seconded by Comm. Votruba, the Board of Park Commissioners approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS
CHARGED TO THE GENERAL CORPORATE FUND ON MARCH 11, 2025**

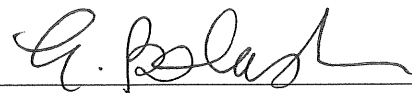
BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	AMOUNT
15391	City of Rolling Meadows	\$7,662.64
15392	Park District Risk Management Agency	\$55,845.70
15393	Lifetime Treasures Photography	\$1,000.00
15394	Arthur Clesen	\$1,402.50
15395	Enerstar	\$1,900.00
15396	Chapman & Cutler	\$6,000.00
15397	General Mechanical Services	\$25,508.43
15398	JC Licht	\$1,651.43
15399	G & I Electric	\$2,710.00
15400	Architectural Consulting Group	\$1,650.00
15401	Verizon Wireless	\$2,139.25
15402	ExcalTech	\$1,063.00
15403	Bridgeport Partners	\$6,000.00
15404	Parvin-Clauss Sign Company	\$34,972.50
15405	Segal Consulting	\$2,500.00
15406	Play Design Scapes	\$9,331.00
15407	Sterling Network Integration	\$3,165.60
15408	PlanSource	\$1,056.04
15409	Sarah Enzenbacher	\$1,175.00
15410	HK Martial Arts	\$1,546.30
15411	Eric Kohlberg	\$1,311.00
15412	Foam Factory	\$2,326.00
15413	Sperille, LLC	\$1,336.00
Total General fund Checks for March 11 th , 2025		\$173,252.39

Presented the 11th day of March 2025

AYES:
NAYS:
ABSENT:

Approved the 11th day of March 2025



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners

The motion was unanimously approved by all present.

UNFINISHED OR CONTINUING BUSINESS

None.

NEW BUSINESS

Comm. Votruba introduced the first item of new business, the Approval of Community Center Playground Turf Project Proposal, and asked Supt. McKenna to further discuss the item. Supt. McKenna advised turf was chosen for the Community Center Park Playground after evaluating many options, and he would like to utilize Perfect Turf through the OMNIA Purchase Cooperative to install the turf. Supt. McKenna advised that his team would be able to complete two portions of the installation process, which would reduce the overall cost. There was topic discussion regarding the proposal. Comm. Cooley moved, seconded by Comm. Ford, to approve the Perfect Turf proposal for the Community Center Playground Turf project. The motion was unanimously approved by all present.

Comm. Votruba introduced the next item on the agenda, the Approval of updating the Executive Director spending authority, and asked Dir. Troy to further discuss the item. He discussed the spending threshold for formal bidding and policies of other nearby districts. Dir. Troy advised he would like to raise the spending authority from its current limit of \$10,000.00 to \$29,999.00, which is just under the formal bidding threshold. He specified that he would still be in close contact with the board when making a significant purchase but feels this increase would allow for greater flexibility in managing day-to-day operations. Comm. Postma moved, seconded by Comm. Savino, that the Executive Director spending authority be increased to \$29,999.00. The motion was unanimously approved by all present.

DEPARTMENT UPDATES

Administration:

Supt. Haywood advised the board that staff has been hard at work on the budget, which will be ready for the board to review next month.

Mgr. Quattrocchi discussed the PDRMA Worker's Compensation Audit. She also shared that she is looking forward to interviewing candidates for the open Parks position.

Ice:

Supt. Veller discussed the IL State High School Hockey Championship games that were held at West Meadows and thinks hosting the games went well. There was topic discussion of the games, attendance, and concessions.

Parks:

Supt. McKenna started by discussing vandalism. He thanked Comm. Savino for bringing an instance of vandalism to his attention and advised the board that it has been taken care of. Supt. McKenna then talked about meeting with a vendor for some camera updates around the district. He also updated the board on

the status of the West Meadows sign project, and various portions of the Community Center Park Improvement Project, including permitting, equipment delivery, and the Playground Safe starting their neighboring Community Center Playground contract. Supt. McKenna discussed a landscaping showing he attended with Foreman Shine. He was happy to network with vendors and looks forward to working with some on upcoming projects.

Recreation:

Supt. Cahill announced that the new registration software, CivicRec, is officially live. He went over a few issues they encountered during camp registration, but they were quickly rectified. Supt. Cahill said a timely final training meeting with the implementation representative was very helpful in this process. He also informed the board that the first new Adult Activity Center Waiver was successfully completed by a participant online. There was additional topic discussion regarding the first live day of CivicRec.

REPORT OF OFFICERS

President:

None.

Vice President:

None.

Treasurer:

None.

Executive Director:

Dir. Troy informed the board that our grant extension request has been officially approved. He then discussed a meeting he had with Comm. Sullivan, Supt. McKenna, and District 214 regarding a potential collaboration on the Icenogle Property. Dir. Troy thinks it will be a great opportunity for the kids involved and hopes it will be a great partnership. Comm. Sullivan shared that the students are very excited about the possibility to work on something in the real world and they were asking a lot of good questions. There was topic discussion regarding goals for the property, the process for creating a master plan, and the potential partnership with District 214. Dir. Troy transitioned into other updates for the board. He answered some questions regarding permits with the City of Rolling Meadows and discussed a meeting he and Supt. Cahill had with a possible new concessions vendor. Comm. Ford asked a question about construction at the Community Center. Dir. Troy advised her of the status.

MATTERS FROM COMMISSIONERS

Comm. Postma noted an increase in parking issues at Countryside Park. He said fellow parkgoers were struggling to get their strollers between the cars to access the park. Supt. McKenna advised him that concrete was poured in anticipation of placing a ballast, so he will work on putting that up.

Comm. Savino wanted to thank Supt. McKenna for taking care of the graffiti she told him about. She said his team did a great job handling it and it was taken care of so quickly that she doubts many people even noticed it was up.

EXECUTIVE SESSION

Vice President Votruba requested a motion to close the public portion of the meeting and convene in executive session pursuant to Illinois State Statute 5 ILCS 120/2(c)(1) of the Open Meeting Act for

discussion regarding the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers. Comm. Cooley moved, seconded by Comm. Sullivan, the Board of Park Commissioners convene in executive session. The motion was approved unanimously on a voice vote by all present.

The Commissioners entered executive session at 8:29 PM.

Comm. Sullivan moved, seconded by Comm. Ford, the Board of Park Commissioners return to regular session at 9:17 PM. The motion was unanimously approved by all present.

EXECUTIVE SESSION ACTION

None.

SCHEDULE OF MEETINGS

Regular Board Meeting	March 25, 2025-	7:30 PM
Regular Board Meeting	April 8, 2025	7:30 PM
Regular Board Meeting	April 22, 2025	7:30 PM

ADJOURNMENT

There being no further business to come before the Board on this date Comm. Cooley moved to adjourn the regular meeting. Comm. Sullivan seconded the motion at 9:18 PM. Motion was unanimously approved by all present.

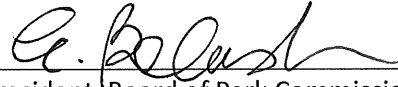
Presented the 8th day of April 2025

AYES:

NAYS:

ABSENT:

Approved the 8th day of April 2025



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners