

Minutes of the Regular Meeting of the Board of Park Commissioners of the Rolling Meadows Park District, Park Central Administration Building, 3000 Central Road, on **April 8, 2025**.

President Bolash called the meeting to order at 7:30PM. After the pledge of allegiance, roll was taken.

COMMISSIONERS PRESENT

Liz Bolash, President

Mark Votruba, Vice President

Jay Sullivan, Treasurer

Bill Cooley, Commissioner

Emily Ford, Commissioner

Christine Savino, Commissioner Appointee

COMMISSIONERS ABSENT

Matt Postma, Commissioner

STAFF PRESENT

Nick Troy, Executive Director

Conor Cahill, Supt. of Recreation

Doug Haywood, Supt. of Finance & IT

Brian McKenna, Supt. of Parks

Bob Veller, Supt. of Ice

Dominic Calderisi, Safety Coordinator
& Project Manager

Tiffany Quattrocchi, Mgr. of Human Resources
& Employee Engagement

Liz Dalessandro, Recording Secretary

VISITORS PRESENT

Len Prejna

SPECIAL BOARD ACTION

None.

RECOGNITION OF VISITORS

Comm. Bolash welcomed the visitor to the meeting and read the rules for visitor participation. Mr. Prejna introduced himself and began to address the board. He started by discussing his love of the programs and detailing his involvement in the community throughout the years. Mr. Prejna then began discussing Kimball Hill Park. He recently observed that one of the structures may be challenging for some visitors to access, particularly during muddy conditions. Mr. Prejna would like the board to consider extending the flattened portion of land to the smaller pavilion to facilitate easier access for visitors, including those who may require walking aids or other assistance. He believes this improvement could even have a positive impact on programming in the area, since easier access could persuade participants who may be hesitant to attend due to accessibility challenges.

CONSENT AGENDA

Comm. Savino moved, seconded by Comm. Votruba, the Board of Park Commissioners approve the previously distributed consent agenda. The motion was approved unanimously by all present.

FINANCE

The financial summary of the Park District as of March 31, 2025, is as follows: zero in the payroll account, \$25,000.00 in the administrative account, \$418,004.87 in the general fund. The Park District investment summary is as follows: \$30,438 in the BMO Harris Bank prime money market plus account, \$2,726 in the Evergreen Bank Group Cornerstone money market account and \$15,466,789 in the Illinois Park District Liquid Asset Fund (IPDLAF+).

Comm. Sullivan read and moved, seconded by Comm. Cooley, the Board of Park Commissioners approve the following resolution:

**A RESOLUTION PERTAINING TO THE APPROVAL OF BILLS
CHARGED TO THE GENERAL CORPORATE FUND ON MARCH 25, 2025**

BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE ROLLING MEADOWS PARK DISTRICT, COOK COUNTY, ILLINOIS, that the following disbursements to the General Corporate Fund be approved for payment:

CHECK #	PAYEE	AMOUNT
15414	Playground Safe	\$64,800.00
15415	2HE Sportswear	\$3,340.00
15416	Amateur Hockey Association	\$2,007.00
15417	AmeriGas	\$1,,109.03
15418	Arlington Power Equipment	\$1,531.68
15419	Bittner's Spray Equipment	\$2,495.00
15420	Chicagoland Pool Management	\$31,367.00
15421	City of Rolling Meadows	\$7,279.12
15422	Comcast	\$5,769.13
15423	Constellation New Energy	\$5,869.47
15424	Current Technologies	\$1,650.00
15425	DOTY & Sons Concrete Products	\$2,790.00
15426	ExcalTech	\$1,501.55
15427	General Mechanical Services	\$1,275.00
15428	Groot Inc	\$5,783.84
15429	Hitchcock Design	\$1,938.29
15430	Illinois Shotokan Karate	\$3,521.70
15431	JML Overhead	\$1,988.40
15432	Jorson & Carlson Co Inc	\$1,285.40
15433	Robert Kramer	\$1,200.00
15434	Martenson Turf Products	\$4,604.20
15435	NICOR Gas	\$3,753.59
15436	NuToys	\$31,839.00
15437	NWSRA	\$87,861.83
15438	Palatine Township Senior Center	\$1,050.00
15439	Park District Risk Management Agency	\$92,976.71
15440	Paulson Press	\$9,900.00
15441	PlanSource	\$1,056.04
15442	Play Illinois	\$60,144.00
15443	Scharm Floor Covering	\$25,392.45
15444	Service Sanitation	\$2,657.67
15445	Sterling Network Integration	\$1,463.50
15446	Three Blind Mice	\$4,492.00
15447	Verizon Wireless	\$1,768.80

15448	Warehouse Direct Workplace	\$1,126.81
15449	We Got Game	\$1,560.30

Total General fund Checks for March 25 th , 2025	\$ 480,148.51
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Presented the 25th day of March 2025

AYES:
NAYS:
ABSENT:

Approved the 25th day of March 2025



President, Board of Park Commissioners

ATTEST: 

Secretary, Board of Park Commissioners

The motion was unanimously approved by all present.

UNFINISHED OR CONTINUING BUSINESS

None.

NEW BUSINESS

Comm. Bolash introduced the first item of new business, the FY2025-26 Proposed Operating Budget, and asked Supt. Haywood to further discuss this item. Supt. Haywood stated that the budget will be adopted during our Annual Meeting in May, and this is the board’s first look at the Operating Budget. He highlighted some notable increases and decreases in budgeted areas and advised the Proposed Capital Budget would be available during our next meeting. Supt. Haywood also took a moment to thank staff for their time and efforts in helping create the budget this year. Dir. Troy identified there was a projected decrease in REC Program revenue due to changes in local school boundaries and offerings but noted he has been working with Supt. Cahill and Supt. Veller on developing other exciting programs to bring in additional revenue. Comm. Bolash wanted to echo Supt. Haywood’s comments in thanking staff for working so hard on the budget. She thinks it is one of the most thoughtful budgets she has seen in her time here.

Comm. Bolash introduced the next item of new business, the Approval of Community Center Park Turf Project Proposal, and asked Supt. McKenna to further discuss this item. Supt. McKenna advised this is an item we are required to order for the project and gave general information regarding where the turf would be installed. Comm. Bolash asked a clarifying question regarding location and Supt. McKenna advised. Comm. Cooley asked for additional information regarding lead time and delivery. Supt. McKenna advised and assured the board it would not interfere with other progress on the project.

DEPARTMENT UPDATES

Administration:

Supt. Haywood had no additional comments outside of his report.

Mgr. Quattrocchi advised the board that summer hiring is in full swing and was excited to announce that we have a new staff member starting on Monday, who specializes in horticulture.

Ice:

Supt. Veller discussed the new adult hockey spring/summer league that began last. He stated there are a lot of returning players for this league, and there are a few new teams looking at the fall league as well. Supt. Veller then talked about the success of the Minecraft Public Skate event, citing the Friday night of Minecraft was the biggest night of the public skate events thus far. He mentioned some other upcoming skate events, including Star Wars Skate in May. Supt. Veller ended his report by talking about the upcoming Ice Show.

Parks:

Supt. McKenna touched on the status of various projects throughout the district, including his crew planting new foliage, the Community Center Playground Project, and the schedule for turf installation. He advised the board that the soccer field fence will be redone in the next few weeks. Supt. McKenna then discussed some items in our ADA Transition Plan that he is looking to work on and what that would entail. He then talked about a program he is working on with Willow Bend Elementary School. Supt. McKenna ended his report by advising the board that his team will be starting pool preparation for summer soon. Comm. Bolash asked how his team is doing with field preparations for spring. Supt. McKenna assured her this process is already in motion and people are already playing in the fields. Comm. Votruba asked about parking at Countryside Park. He wanted to follow up on previous discussions of safety bollard installation. Supt. McKenna advised that previously discussed bollard placements would likely get in the way of his team being able to access the park with their mowers and equipment, so a second bollard would be needed to both effectively block parking while also allowing large equipment through to care for the grounds. Comm. Cooley clarified the placement of the bollards and Supt. McKenna confirmed.

Recreation:

Supt. Cahill advised the new Early Childhood Coordinator is here, and she is off to a great start. He advised that work on the autumn program guide has already begun. Supt. Cahill also discussed feedback regarding the new software, now that summer program registration is in full swing, and the responses have been great. He is very happy to hear that participants are happy with the new software, because it is also easier for staff to use.

REPORT OF OFFICERS

President:

None.

Vice President:

None.

Treasurer:

None.

Executive Director:

Dir. Troy began by congratulating Commissioners Bolash, Votruba, and Postma on their successful reelections. He then advised the board that he and Mgr. Quattrocchi have been hard at work on updating the Personnel Policy Manual. Dir. Troy advised he has sent the board copies of these documents, including General Rules Ordinance so there is plenty of time for review, since they will be included in a future meeting for approval. He provided details on the main changes to these documents, such as hours for pickleball and basketball. Dir. Troy also advised he is still working with our attorney on the subject of

e-scooters to be included in the General Rules Ordinance. Comm. Cooley mentioned that he had done some research and advised different materials for paddles can be more or less noisy. There was topic discussion regarding pickleball paddle materials and the effect of sound on neighboring homes. Dir. Troy then talked about new equipment in the Fitness Center. He ended his report by telling the board there is a tentative date for the dedication of Amy Charlesworth's bench, which will be placed at Cardinal Drive Park. There was topic discussion

MATTERS FROM COMMISSIONERS

Comm. Sullivan wanted to congratulate the Ice team on the success of their Minecraft Skates. He has heard a lot of very positive feedback from happy patrons.

SCHEDULE OF MEETINGS

Regular Board Meeting	April 22, 2025	7:30 PM
Regular Board Meeting	May 13, 2025	7:30 PM

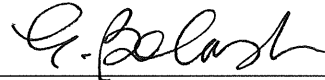
ADJOURNMENT

There being no further business to come before the Board on this date Comm. Cooley moved to adjourn the regular meeting. Comm. Sullivan seconded the motion at 8:04 PM. Motion was unanimously approved by all present.

Presented the 22nd day of April 2025

AYES:
NAYS:
ABSENT:

Approved the 22nd day of April 2025



President, Board of Park Commissioners

ATTEST:



Secretary, Board of Park Commissioners